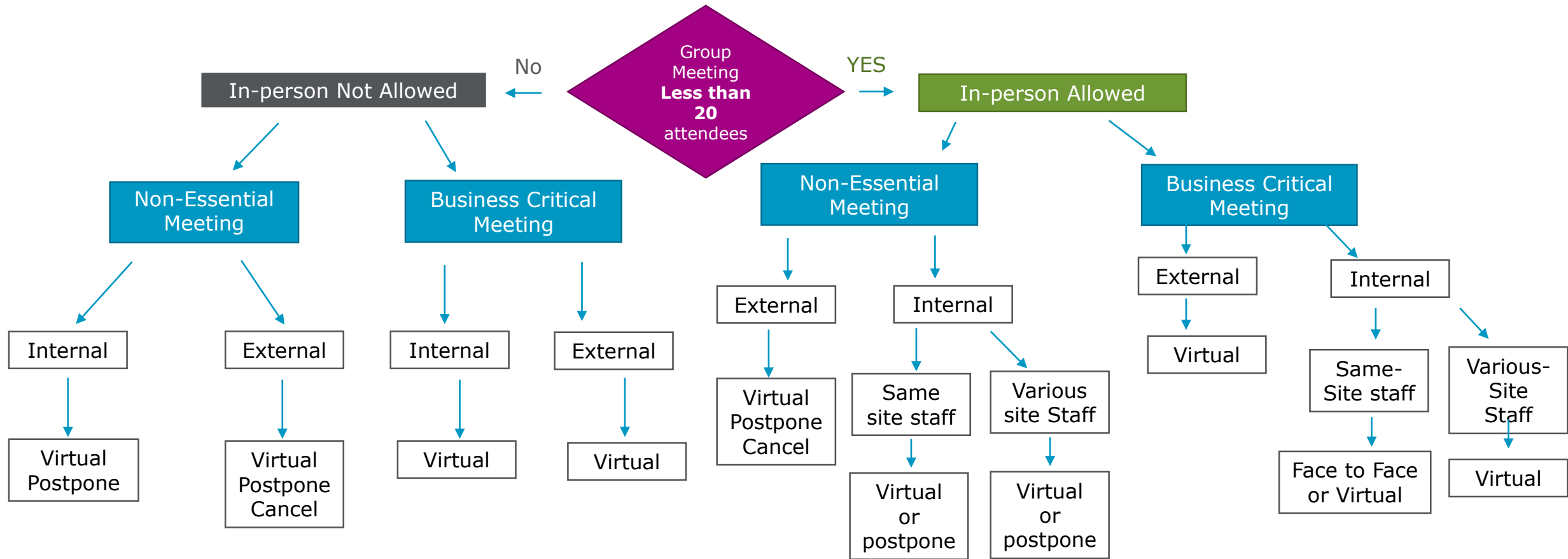


Emergency Management Algorithm—Social Distancing



DEFINITIONS:

- External—Means Non-HHC employees
- Internal—HHC employees (could be a mix of internal and External)
- Same Site—employees working in common location does not require travel
- Various Site—Requires employees to travel between organizations to be face to face

Please note, certain business-critical meetings or events where more than 20 people are gathered may be permitted but permission is required from senior leadership (e.g. Michael Daglio, COO; Ajay Kumar, MD CCO, Tracy Church, CAO)

Huddles are vitally important during this time to communicate to our colleagues. If you are at different locations continue with virtual huddles.